

Dear Parents,

Welcome to third grade! We are looking forward to working with you and your child this year. We hope you and your child will find our class experiences rewarding and educational. The following information should make your third grade year run smoothly. You will also receive information monthly in our class newsletter.

HOMEWORK

Homework assignments are written down in the red folder everyday so you will know exactly what your child needs to do. Any missing homework is completed at study hall.

GRADING/TESTING

We have a new online grading program called Gradespeed. Parents will be able to check their student's grades as they are recorded. There will be two categories of graded work, tests/projects and daily work. If a test is announced in homework or has a study guide it is considered a "test" and is weighted more. If your child fails a major test or daily work, he/she will be retested after studying it and both grades will be averaged. If you do not have access to a computer, please let us know.

SIGNING & RETURNING

Anything needing to be signed and returned can be found in the **red folder**. Conduct is recorded daily on the conduct sheet. Please sign each weekend. School notices and forms will be in Mrs. Rose's red folder. **PLEASE help keep your child organized by EMPTYING THE BACK POCKET EVERY NIGHT. PLEASE BE CAREFUL THAT YOU ARE NOT REMOVING YOUR CHILD'S HOMEWORK.**

ATTENDANCE

Attendance is taken daily at 9:00. Please make every effort to have your child here and on time at 7:40. If your child is ill a written note is required **within three days** or it is marked as an unexcused absence. E-mail messages are **not** acceptable written notices as we must have a parent signature. If your child is absent please arrange to have his/her work picked up. Routine work can be done at home so I have more time to work with your child on new material or tests that were missed. Please let us know ahead of time if your child will be leaving early.

CONFERENCES

Should you need to discuss your child's progress, please feel free to contact us by e-mail or write a note in the red folder to schedule an appointment. We will be glad to conference with you (11:00-11:45).

kringros@houstonisd.org mtaylor4@houstonisd.org kheimer@houstonisd.org