

Grade Verification

Please follow the numbers from the following outline, and the corresponding numbers on the graphic for grade verification instruction.

1. Choose the VERIFY GRADEBOOK icon
2. To change the "Computed Cycle Average", enter the desired grade
3. Enter a conduct grade in the provided spaces
4. Consult the comments and their code numbers
5. Enter the code numbers for those needing comment in the provided spaces
6. After changes are done, click UPDATE
7. **Do not check** the ALL CLASSES box unless you are ABSOLUTELY SURE that all your classes have been completed.
8. Click the VERIFY button for this class---and repeat entire process for each class until all classes are complete

GradeSpeed™

Categories Assignments Grades Progress Reports Reports Cumulative Grades Attendance Seating Chart Verify Gradebook

Class: W GEOGRAPHY A-1 (SST3157A/1) Pd P1 Update Cancel Spell Check Verify All Classes

Mode: Report Cards

Verify Grades

Student	Computed Cycle Avg.	Override Cycle Avg.	Comments	Citz
Alvarado, Ariel	85	<input type="text"/>	<input type="text"/>	<input type="text"/>
Argueta, Romaric	86	<input type="text"/>	<input type="text"/>	<input type="text"/>
Bias, Kiara	77	<input type="text"/>	<input type="text"/>	<input type="text"/>
Cleveland, Laquisha	78	<input type="text"/>	<input type="text"/>	<input type="text"/>
Fernandez, Rafael	83	<input type="text"/>	<input type="text"/>	<input type="text"/>
Funes, Edgar	59	<input type="text"/>	<input type="text"/>	<input type="text"/>
Gipson, Anastasia	66	<input type="text"/>	<input type="text"/>	<input type="text"/>
Gomez, Guendis	70	<input type="text"/>	<input type="text"/>	<input type="text"/>
Gomez, Richard	88	<input type="text"/>	<input type="text"/>	<input type="text"/>

Campus / District Comment Codes

Code	Description
100	Responds appropriately in class.
101	Talks without permission during class.
102	Attentive in class.
103	Inattentive in class.
104	A pleasure to have in class.
105	Keep up the good work!
200	Works well in class.
201	Assignments submitted on time.
202	Missing assignments.
203	Read to your child daily.
204	Congratulations on Honor Roll.
205	Keep up the good work!
206	Tutorials may help grades.

W GEOGRAPHY A-1
ID: SST3157A
Section: 1
Period: P1
Group: 1
Teacher: George Clooney
School: Contemporary Learning Center High School
Semester: 1 Cycle: 1
From: Aug-17 2009
To: Oct-23 2009

