



Yahoo! Mail Help Help

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How can I add an attachment to a message?

You can send all types of files as attachments, including word processor or spreadsheet documents, audio files, image files (.bmp, .jpg., .gif, etc.), web pages saved as HTML files, and more. Currently, you can send up to three attachments totaling 10MB in any email message.

If you would like to be able to send and receive larger messages with attachments, check out [Yahoo! Mail Plus](#). With Mail Plus, you're able to send and receive messages up to 20MB in size.

Once you've logged into your Yahoo! Mail account and begin composing a message, follow the instructions below to add an attachment:

1. Click the "Attach Files" link located above the compose window.
2. Click the "Browse" button and select a file.
3. When you have selected a file, click the "Attach Files" button located towards the bottom of the page to attach it to your message.
4. You will then see a file attachment confirmation page that will allow you to remove an attachment, if needed, by clicking on the "Remove" link located to the right of the file.
5. Click on the "Done" button to attach the selected file (s) to your message
6. To add multiple attachments, repeat steps 2 and 3.

Once the files are attached, you can address, compose, and send the message as you normally would.

Please note: You are not able to attach a single file multiple times to the same email message.

You must use version 5.x or greater of Internet Explorer or 4.x or great of Netscape in order to send attachments. Of the different versions of IE, version 6.x seems to perform best at adding attachments. If it is compatible with your computer (and if you don't have it already), you may want to [download the free upgrade](#).

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No

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